



ENTER NAME

Student

PROFILE

Personal Detail

► EDUCATION

COURSE NAME

Schooling

COURSE NAME

Schooling

COURSE NAME

Schooling

► LANGUAGE

Urdu

Kashmiri

English

► COMPUTER SKILLS

TECHNICAL SKILLS

- Advanced MS Office
- Tally ERP/Prime with GST
- Web-development
- Email drafting and etiquette
- Computer Fundamentals
- Basic Troubleshooting
- File Conversion, Organization & Backup

SOFT SKILLS

- Communication Skills
- Adaptability
- Confidentiality & Discretion
- Problem-Solving Mindset
- Time Management
- Attention to Detail

CONTACT ME

 +91 Phone number

 email

 address

► WORK EXPERIENCE

ENTER WORK EXPERIENCE

Worked as: